



Debit/Credit Card Maintenance Form

Branch:

Date: / /

Bank A/c Number: - -

Cardholder's Name:

Card User Account Number* - -

Card User's Name:

**To be used for updating supplementary credit card information*

Card type: Debit Card Credit Card

Debit/Credit Card Number (1): - - -

Debit/Credit Card Number (2): - - -

Debit/Credit Card Number (3): - - -

Common Card Maintenance

Tick appropriate box to indicate the type of maintenance request:

Change name to:

(not to exceed 19 characters includeing spaces)

Card PIN request

Card replacement*

**Card will be generated with new number (subject to charges).*

Reason for replacement card:

Lost Stolen Fraud Chip Damage Card Damage (Same Number – The old card must be retrieved and destroyed by the branch)

**Authorised signature must be obtained for waiving fees*

Reversals of charges: (Subject to Bank's Approval)

Late Charge Over limit Charge Finance Charges Cash Advance Fee

Card / PIN Replacement Fee Annual Fees Others

Amount (BHD): Comments:

Debit Card – Secondary Account Access: Add Change Delete

Credit Card – Secondary Account Access: Add Change Delete

1st HSBC A/C: - -

2nd HSBC A/C: - -

Credit Card Maintenance

Mandates field to be filled:

Direct Debit and Percentage: Add Change Delete

- - %Direct Debit

Percentage: % (Minimum is 5%)

Billing Cycle change from** to Cycle

**This will be auctioned after customer's current due date

Credit Card Upgrade: Premier MasterCard Visa Platinum Advance MasterCard Cashback Credit Card

Credit Card Downgrade: Visa Platinum Advance MasterCard Cashback Credit Card

Transfers Excess Payment to:

HSBC Card No. - - -

HSBC Account No. (Excess Credit on Card only) - -

Credit Balance:

Cashier Order For Credit Card Balance on Card Amount (BHD):

Limit:

Increase Decrease Amount (BHD):

CRM approval to be attached for any limit increase request along with all relevant documents.

Change Statement flag to

Normal (Subject to Charges) E-Advise/E-Statement

Credit Shield Plus (A Credit card outstanding waiver benefit)

Add/Enroll (I acknowledge that the benefits are subject to terms, conditions and exclusions. Please refer to www.hsbc.com.bh for full details of the terms and conditions or ask for a copy from any of our branches)

Delete*

*Requires Bank's approval.

Debit Card Maintenance

Mandates field to be filled:

Debit Card Upgrade: Visa Debit Premier Advance Debit Card

Debit Card Downgrade: Advance Debit Card Visa Debit Card

Please note: For reporting LOST CARD, call 8000 1900 or +971 4228 8007

Declaration:

I confirm that the information given above is true, complete and I have read HSBC Credit Card Agreement Terms and the HSBC Personal Banking General Terms and Conditions (Bahrain)

.....
Cardholder Signature (Mandatory)

.....
Signature Verified (Mandatory)
Staff Name , Stamp & Signature

.....
Authorised Signatory

Remarks:

.....

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Staff Name: Staff No: